

New Knight Checklist

- Review the College of Education and Human Performance (CEDHP) Graduate Affairs Admission Letter**
 - Graduate student advice and information included in letter
- Accept your Admission**
 - Login to myUCF → Student Self Service → Scroll down to Graduate Students → Accept/Decline Admission
- Set-up Knights Email**
 - Login to myUCF → Left-hand side of the myUCF menu → Knights Email
 - Knights Email is the required/official communication at UCF
- Submit Immunization Form**
 - Download and submit the immunization policy form at shs.sdes.ucf.edu/immunizations
 - A registration hold will be on your account until this is done!
- Register for Classes**
 - Login to myUCF → Student Self Service → Search for Classes
 - Verify all your classes are in your shopping cart → Finish Enrolling
- Learn to Navigate your myUCF Student Portal**
 - Login to myUCF → Student Self Service
 - Graduate Plan of Study (GPS), Academics, Finances, Holds and To-Dos, Scholarship Application, and more!
- Access your Webcourses**
 - Login to webcourses.ucf.edu
- Get UCF Card**
 - Stop by UCF Card Services in the John T. Washington Center and visit ucfcard.ucf.edu
- Find your Way Around Campus**
 - Visit parking.ucf.edu/maps to learn where everything is on campus
 - If you are an online student, visit online.ucf.edu for student access information and assistance
- Get a Parking Decal**
 - Order your parking decal online at parking.ucf.edu
- Contact Graduate Affairs for Assistance and Questions**
 - **Phone:** 407. 823. 5369
 - **Location:** Education Complex, Suite 115
 - **Website:** education.ucf.edu/grad
 - **Email:** edgrad@ucf.edu
 - **Office Hours:** Monday– Friday, 8:00am–5:00pm
 - **Facebook:** facebook.com/UCFgradaffairs

